



**Job Title: Director of Nonprofit Training and Curriculum/ Strengthen Mission Vector**

**Location: State of Arkansas / Remote**

**Reports to: Executive Director**

### **About Us**

Rally Point Nonprofit Council is a backbone organization that equips nonprofits and wellness organizations to succeed through our mission vectors—collaboration, strengthen, mobilize, and prevail. We work to guide our efforts to ensure nonprofit leaders have the resources, training, and advocacy they need to maximize their impact. Our website is [rallypointnc.org](http://rallypointnc.org).

### **Position Overview**

The Director of Nonprofit Training and Curriculum serves as Rally Point Nonprofit Council's Lead Trainer, with primary responsibility for designing, developing, and delivering nonprofit training programs for RPNC member organizations. The Director will lead The efforts of the Strengthen Mission Vector and will be the lead representative of the Rally Point Nonprofit Institute.

This role owns RPNC's nonprofit capacity-building curriculum and is accountable for training quality, relevance, and measurable outcomes. The Director leads structured learning initiatives focused on nonprofit leadership, organizational sustainability, governance, operational resilience, and trauma-informed practice. All training efforts align with RPNC's mission vectors and are tailored to the real-world challenges faced by nonprofit leaders.

The position works closely with the Executive Director, Board, and strategic partners to ensure training programs are practical, mission-aligned, and responsive to evolving sector needs.

### **Key Responsibilities**

#### **Training Program Leadership**

- Serve as the lead architect, developer, and facilitator of RPNC's nonprofit training programs.
- Design and maintain a structured nonprofit capacity-building curriculum for member organizations.
- Ensure all training initiatives align with RPNC's mission vectors and best practices in nonprofit leadership and management.

#### **Curriculum Design and Delivery**

- Develop and deliver workshops, learning cohorts, and training pathways addressing:
  - Leadership development
  - Organizational sustainability
  - Governance and board engagement
  - Fundraising readiness
  - Trauma-informed leadership and care
- Coordinate subject-matter experts and partner organizations to support training delivery as needed.
- Maintain consistency, instructional quality, and relevance across all training offerings.

### **Evaluation and Continuous Improvement**

- Conduct regular needs assessments across the RPNC network to inform training priorities.
- Evaluate training effectiveness using participant feedback and outcome data.
- Refine curriculum and delivery methods based on data, feedback, and sector trends.

### **Collaboration and Training Partnerships**

- Collaborate with internal staff to ensure training programs support broader organizational goals.
- Establish and manage partnerships specifically related to nonprofit education and capacity-building.
- Support the identification of training-related funding and partnership opportunities in coordination with the Executive Director.

## **Qualifications**

### **Education and Experience**

- Bachelor's degree in Nonprofit Management, Organizational Leadership, Social Work, Psychology, or a related field required.
- Master's degree preferred.
- Minimum of five (5) years of experience in nonprofit leadership, program development, or capacity-building roles.
- Demonstrated experience designing and delivering nonprofit training programs.

### **Skills and Competencies**

- Strong knowledge of nonprofit leadership, governance, fundraising fundamentals, and organizational sustainability.
- Working understanding of trauma-informed care and resilience-based leadership principles.
- Excellent facilitation, communication, and relationship-building skills.
- Ability to manage multiple training initiatives with measurable outcomes.
- Strong analytical skills and experience using data to evaluate program effectiveness.

## **Compliance and Accountability**

### **Program and Organizational Compliance**

- Ensure all training programs comply with RPNC policies, bylaws, and applicable nonprofit regulations.
- Maintain appropriate documentation and reporting related to training activities and outcomes.

- Support grant-funded training initiatives by adhering to reporting and compliance requirements.

### **Ethical Standards and Confidentiality**

- Uphold confidentiality and ethical standards when working with nonprofit leaders and sensitive information.
- Adhere to RPNC's Conflict of Interest Policy and ethical guidelines in all training and partnership activities.

### **Financial Stewardship (Training Programs)**

- Manage training-related budgets in accordance with RPNC financial policies.
- Support preparation of training-related reports for funders and stakeholders, as required.

### **How to Apply**

Please submit a resume and cover letter outlining your qualifications and experience in nonprofit training and capacity-building to:

[jeff@rallypointnc.org](mailto:jeff@rallypointnc.org)

Rally Point Nonprofit Council is an equal opportunity employer and is committed to fostering an inclusive and mission-driven work environment.

