Job Title: Director of Community Response (Volunteer)

Program: Mobilize Mission Vector

Location: Central Arkansas

Reports to: Executive Director

About Us

Rally Point Nonprofit Council is a backbone organization that equips nonprofits and wellness organizations to succeed through our mission vectors—collaboration, strengthen, mobilize, and prevail. We work to guide our efforts to ensure nonprofit leaders have the resources, training, and advocacy they need to maximize their impact. Our website is rallypointnc.org.

Position Overview

The Director of Community Response will lead service projects and disaster response initiatives by mobilizing Community Response Teams (CRT) and coordinating resources through organizational leaders within the RPNC member network. This role is responsible for developing strategic disaster response plans, overseeing resource coordination, and implementing resilience-building initiatives to enhance preparedness and recovery efforts. The Director will lead The efforts of the **Mobilize** Mission Vector and will be command the efforts of the Community Response Teams (CRT).

Additionally, the Director will manage Incident Command System (ICS) training and certification for RPNC personnel and partners, ensuring compliance with FEMA's emergency management protocols. This position requires strong leadership, project management, and emergency response expertise to effectively deploy resources and personnel in support of military personnel, veterans, first responders, and their families.

Key Responsibilities

Emergency Response Leadership: Develop and implement comprehensive disaster response and community mobilization strategies, ensuring swift and effective deployment of resources.
Service Project Coordination: Plan and execute service projects and disaster recovery initiatives, supporting organizational leaders and impacted communities.
Resource Mobilization: Coordinate personnel, equipment, and funding sources to maximize the impact of disaster response and community support efforts.
Incident Command System (ICS) Implementation: Ensure all response efforts align with FEMA's ICS framework, overseeing training and certification for team members and key partners in ICS-100, ICS-200, ICS-300, ICS-400, ICS-700, and ICS-800.

Training & Development: Establish disaster response training programs for RPNC members, equipping them with the knowledge and skills needed to respond effectively in crisis situations.
Partnership Development: Build and maintain strategic relationships with emergency management agencies, nonprofits, government entities, and first responder organizations to enhance mobilization and recovery efforts.
Community Resilience Initiatives: Develop and implement long-term recovery and resilience-building strategies, ensuring sustainable solutions for communities affected by disasters.
Performance Monitoring & Evaluation: Track and analyze the impact and success of disaster response and service projects, using data-driven insights to improve effectiveness.
Advocacy & Representation: Represent RPNC at emergency management conferences, preparedness forums, and disaster response planning meetings to promote mobilization efforts and build collaborative networks.

Qualifications & Experience

Education: Bachelor's degree in Emergency Management, Nonprofit Management, Homeland Security, Public Administration, or a related field (Master's preferred).
Experience: Minimum 5 years of experience in disaster response, emergency management, nonprofit leadership, or large-scale mobilization efforts.
ICS Certification: Completion of ICS-100, ICS-200, ICS-300, ICS-400, ICS-700, and ICS-800 courses (or willingness to complete them upon hire).
Leadership & Crisis Management: Strong ability to lead teams in high-stakes, time-sensitive situations, ensuring organized and efficient disaster response operations.
Strategic Planning & Coordination: Proven ability to develop and implement emergency response plans, coordinating resources across multiple agencies and organizations.
Partnership & Stakeholder Engagement: Experience in building collaborations with emergency response agencies, nonprofits, and governmental partners.
Training & Program Development: Experience in developing training programs, conducting workshops, and implementing emergency preparedness initiatives.
Cultural Competency: Understanding of military, veteran, and first responder communities, ensuring response efforts align with their unique needs and challenges.

Compliance Considerations

Incident Command System (ICS) Compliance: The Director must ensure that all disaster response efforts can work within FEMA's ICS framework. This includes ensuring that team members are trained and certified in ICS-100 and ICS-200 at a minimum, with CRT leadership attaining additional certifications such as ICS-300, ICS-400, ICS-700, and ICS-800.
Data Privacy and Protection: When coordinating disaster response, the Director must ensure that sensitive or personal data, such as addresses and demographic information or medical information of families assisted, is managed in accordance with all applicable state laws regarding privacy and data protection.
Donor and Fundraising Data Compliance: If fundraising or donation efforts are part of the disaster response, the Director must ensure compliance with applicable fundraising regulations, including state charity registration and donor privacy laws.

Emergency Health Standards: The Director must ensure that disaster response initiatives, particularly those involving personnel deployment, comply with OSHA (Occupational Safety and Health Administration) safety standards, ensuring the physical safety of team members during service projects and response efforts.
Coordination with Local, State, and Federal Agencies: The Director must ensure compliance with local, state, and federal regulations when coordinating with external organizations such as FEMA, Red Cross, or other first responder agencies. This includes adhering to interagency agreements, memorandums of understanding (MOUs), and ensuring that RPNC's role within these networks is well-defined and compliant with regulations.
Volunteer Management Compliance: The Director must comply with labor laws, ensuring that volunteers and staff are managed according to federal and state employment regulations.

How to Apply
Please submit your resume and cover letter outlining your qualifications and fit for the role to jeff@rallypointnc.org.

Rally Point Nonprofit Council is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

RALLY POINT
COMMUNITY
RESPONSE
TEAM